

Sharon Lutheran Church Kindergarten (Tsz Oi Branch)

Information on Admission to K1 Classes in the 2026/27 School Year

Admission Age---K1 Classes: Applicable for children born between January 2023 to December 2023

Date	Admission Application Procedures
In between September to November 2025	<p>Parents are required to submit an application for the “2026/27 Registration Certificate for Kindergarten Admission” (hereafter referred as “2026/27 RC”) ~The “2026/27 RC” will be open for applications in September 2025 and EDB will announce and upload the details of application onto EDB’s website: http://www.edb.gov.hk in due course.</p>
Online Application (From 1-9-2025 to 31-10-2025)	<p>Submission of Application Forms (No set quota for the kindergarten): ~Online Application (It is recommended to use the online application system) :</p> <ol style="list-style-type: none"> 1. Login to the online system and fill in the “Application form” 2. Upload the passport size photo, photocopy of birth certificate, together with the receipt of application fee bank transfer record (with the child’s name written at the front) to the online application system. If submission is successful, parents shall receive an “email of confirmation” at your mailbox. (Note: Documents uploaded must be in JPG format and not exceeding 10Mb) 3. 4 envelopes 9”x4” (with a stamp \$2.2, child’s name and return address written) (Not applicable for current Pre-Nursery students of our kindergarten) 4. Application Fee: HK\$40, please make direct bank transfer to the account below, upload the photocopy of receipt to the online system, and hand in the original to the kindergarten on the interview day. Bank Name: Chiyu Banking Corporation Limited Account No.: 039-751-00001163 Account Name: Sharon Lutheran Church Kindergarten(Tsz Oi Br) 5. Please fill in all information and upload the relevant documents in order to complete the application process.
..... Submitting application form in person starting from 1-9-2025	<p>~Submitting application form in person: The kindergarten will distribute the application form from 1-9-2025. Please fill in and submit it together with the following documents starting from 1-9-2025:</p> <ol style="list-style-type: none"> 1. 2 passport size photo (one stick it on the form) 2. Original and Photocopy of birth certificate. (If applicants was not born in Hong Kong, they are required to produce the original and photocopy of the certificate of residence status in Hong Kong) 3. 1 set of Immunisation Record photocopy issued by the HKSAR Department of

	<p>Health (cover and inside pages)</p> <p>4. 4 envelopes 9”x4” (with a stamp \$2.2, child’s name and return address written)</p> <p>(Not applicable for current Pre-Nursery students of our kindergarten)</p> <p>5. Application Fee: HK\$40- The Application fee is non-returnable whether the application is successful or not.</p> <p>Remark: Weekday 9:00-11:30 a.m. & 1:00-4:00 p.m. Saturday 9:00 a.m.-12:00 p.m.</p> <p>Please note that applications with incomplete information or lacking documents will not be accepted.</p>
<p>November 2025 (Exact date is subject to the interview notice letter)</p>	<p>Interview Arrangements:</p> <ol style="list-style-type: none"> 1. The kindergarten will arrange interview for all applicants. 2. The date and time of interview will notify parents in writing/email after receiving their applications. 3. Individual interviews and play-based activities will be arranged. Parents should accompany their child for the interview. 4. When interviewing NCS children, interpretation and/or translation service for applicants could be arranged where necessary, or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication. Enquiry number: 2326 0280 5. Interview time will not able to change due to the large number of interviews. 6. According to the guidelines of Education Bureau, application fee is non-refundable due to the absence of interview.
<p>Before 14 November 2025</p>	<p>Announcement of Admission Result: We will inform parents of the K1 admission result by post.</p>
<p>* Centralised Registration Dates * 8 January 2026 (Thursday) to 10 January 2026 (Saturday)</p>	<p>Registration Arrangements:</p> <p>1. Successful applicants: For students who have been admitted to our kindergarten successfully, parents should complete the registration procedures for their child by submitting:</p> <ul style="list-style-type: none"> ➤ the original of the “2026/27 Registration Certificate for Kindergarten Admission” and letter of successful application ➤ Registration fee (Half-day class: HK\$970 / Whole-day class: HK\$1,570) ➤ Parents should make the payment of registration fee by cheque or bank deposit (with receipt provided) ➤ <u>If you choose to withdraw the offer after the payment is made, the paid registration fee will not be refunded.</u>

	<p>2. Applicants on the waiting list: :The kindergarten will inform parents by phone or mail. Parents should make registration in our kindergarten on designated dates. The original of 2026/27 Registration Certificate for Kindergarten Admission and registration fee should be submitted on the same day.</p> <p>3. Please be reminded that if parents cannot submit the Registration Certificate during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.</p> <p>4. The registration fee shall be returned to parents by cheque after the academic year begins. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the Registration Certificate but the registration fee will not be refunded. Upon obtaining the Registration Certificate, the kindergarten will no longer keep the school place for the child.</p>
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Admission Criteria:

1. Interview overall performance(Individual interviews and play-based activities will be arranged)
2. Children will be given priority if they have siblings currently enrolled or graduated siblings
3. Children will be given priority if they are living nearby
4. The applicant from families in need will be given due priority consideration when applying for whole day classes
(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

Remark:~To know more about the details of the Admission to K1 Classes in the 2026/27 School Year by the EDB, parents can go to the EDB’s website https://www.edb.gov.hk/k1-admission_e or call the EDB hotline 2891 0088 for more information.